



ESTRELLASTUDIOS

user's guide for

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Online
TRAINING

Thanks for signing up!

- You'll be receiving an e-mail soon on your class times and schedule.
- Read the instructions ASAP, and make sure you're at class about 10 minutes early.

What you'll need:

- computer with an Internet connection (DSL or broadband)
- speakers
- headphones (you don't have to, but the sound will be better)
- optional: a microphone (if you use one, you'll need to wear headphones)
- PC or Mac

When you receive our e-mail:

- We use DimDim for our online classroom. You'll receive an e-mail that'll look very similar to what you see below:

Hello!

Your friend, pliske, has invited you to a Dimdim Web Meeting for **June 29, 2008 01:10:PM MST**. To join the web meeting simply [click here*](#)

You can also join the meeting by entering the meeting ID **pliske** at Dimdim.com at the time of the meeting.

Details about the meeting :

Meeting Name: pliske

Meeting Agenda: We'll go over web design basics today.

Recurrence: This meeting happens only once

Meeting Room ID: pliske

Your Role: Attendee

Schedule Ends At: Not Applicable

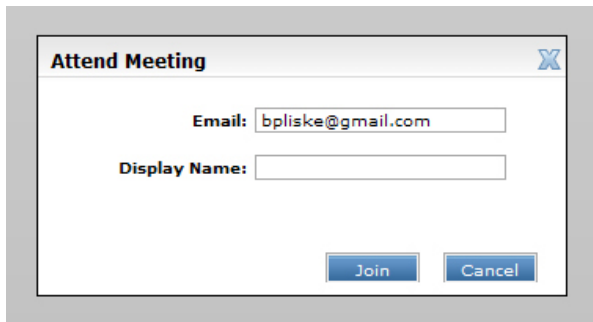
Click [here](#) to add this event to your Outlook calendar.

Hint: You don't need to be a member of Dimdim to attend this meeting but if you join you can host your own meetings for free. Click [here](#) to join.

Pre-flight check: As an attendee you do not need to install anything to join this meeting. But you may find it helpful to check your bandwidth and your A/V setup [here](#).

- The key thing is the link saying to "click here," which I've circled in red. Click on that link, and you're on your way.

- You'll automatically get shuffled off to dimdim.com. Once you hit that web site, you'll be presented with this box. (it'll have your e-mail address there, not mine).
- Just fill in your name in the Display Name field, and click on "join."

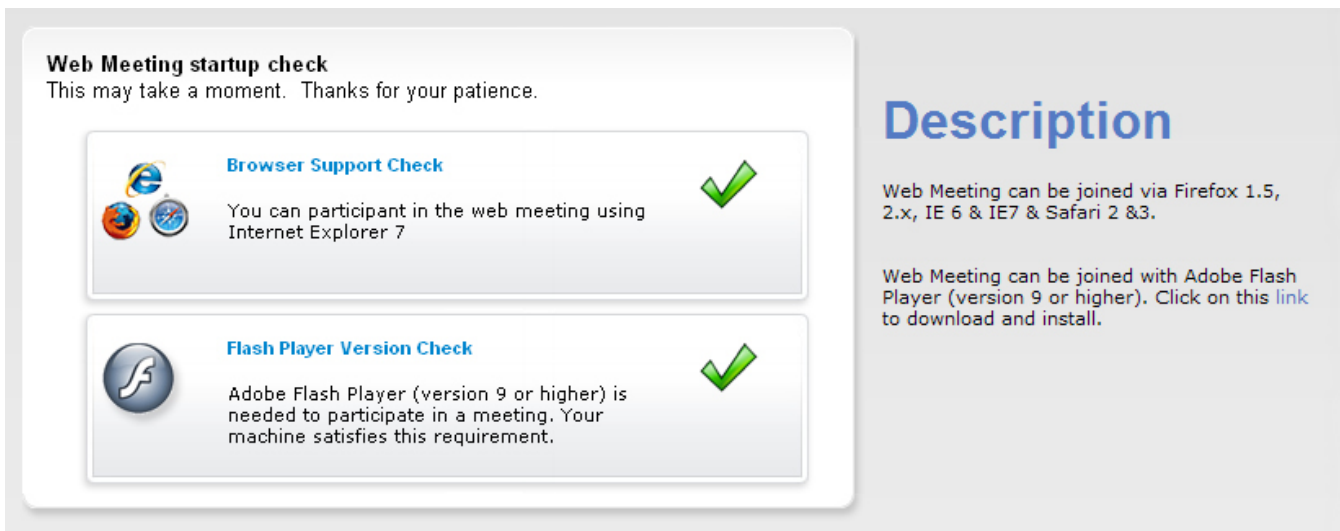


Attend Meeting ✕


Email:


Display Name:

- Next, DimDim checks your computer, to make sure it's capable of joining our class. Hopefully you'll get checkmarks (see screenshot below). It MIGHT say that you need to update something on your machine. Go ahead and follow those directions.



Web Meeting startup check
This may take a moment. Thanks for your patience.

Browser Support Check 
You can participate in the web meeting using Internet Explorer 7

Flash Player Version Check 
Adobe Flash Player (version 9 or higher) is needed to participate in a meeting. Your machine satisfies this requirement.

Description

Web Meeting can be joined via Firefox 1.5, 2.x, IE 6 & IE7 & Safari 2 &3.

Web Meeting can be joined with Adobe Flash Player (version 9 or higher). Click on this [link](#) to download and install.

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Online TRAINING

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- Once you're OK'd, you'll join the classroom, which looks like this:

The screenshot shows the Dimdim Web Meeting interface. At the top left is the Dimdim logo. Below it is a 'Participants (2)' list showing 'pliske' and 'Bill'. A red box labeled 'list of students' points to this list. The main area is titled 'Collaboration' and 'Dimdim Web Meeting Collaboration Workspace'. It features a 'Welcome to Dimdim Web Meeting.' message and a 'main viewing screen' containing 'About Dimdim Web Meeting' text and the Dimdim logo. A red box labeled 'main viewing screen' points to this content. On the right is a 'chat window' with a message: 'Welcome to your Dimdim Web Meeting. Bill has joined the meeting.' A red box labeled 'chat window' points to this area. At the bottom right is a text input field with the placeholder 'Type text and press Enter.' and an 'Emoticon' button. A red box labeled 'enter chat text here' points to this input field. In the bottom left, there is a 'pliske' audio control window with a 'Live' indicator and a video area. A red box labeled 'audio controls' points to this window. The top right corner shows a timer '00 : 02 : 36' and a 'Chat with All' dropdown. Navigation links include 'Bill | Meeting Info | Feedback | About | Leave Meeting'.

- Next, I'll speak a few words to make sure you can hear me. Please enter something at the bottom of the chat window, to let me know if you can hear me fine.

- If you're using a microphone, I might be throwing a switch on my end that let's everyone hear you, as well as me. Once I do this, you're likely to see a window like this:



- Choose "Allow."
- Next, this window pops up on your left.



- Click OK
- Check Hands free
- Say a few words, and I'll let you know if I can hear you. Don't forget to wear headphones, otherwise, everyone will hear my echo through your speakers.

